REFERENCES

DOCUMENTS NEEDED

These documents must be available to intended users of this publication. Dates of publication are as of the approval of this field manual. Users are responsible for determining the currency of publications quoted, using AR 25-30. An asterisk* denotes that this source was also used to develop this publication.

ARMY PUBLICATIONS

Army Regulations (AR)

AR 5-3	*Installation Management and Organization* 9 Oct 92
AR 25-51	*Official Mail and Distribution Management* 30 Nov 92
AR 27-3	*Army Legal Assistance Program* 30 Sep 90
AR 60-10	*Army and Air Force Exchange Service (AAFES) General Policies* 17 Jun 88
AR 60-20	*Army and Air Force Exchange Service (AAFES) Operating Policies* 12 Dec 92
AR 135-100	*Appointment of Commissioned and Warrant Officers of the Army* 1 Feb 84
AR 190-8	*Enemy Prisoners of War - Administration, Employment and Compensation* 1 Jun 82
AR 190-57	*Civilian Internees - Administration, Employment, and Compensation* 4 Mar 87
*AR 215-1	*Administration of Army Morale, Welfare and Recreation Activities and Nonappropriated Fund Instrumentalities* 20 Feb 84
AR 215-3	*Nonappropriated Funds Personnel Policies and Procedures* 20 Feb 84
AR 215-4	*Nonappropriated Fund Contracting* 9 Dec 87
AR 215-5	*Nonappropriated Fund Accounting Policy and Reporting Procedures* 28 Feb 88
AR 220-1	*Unit Status Reporting* 31 Jul 93
*AR 220-90	*Army Bands* 20 Sep 84
AR 310-10	*Military Orders* 3 Nov 75 (to be revised and renumbered AR 600-8-105)
AR 360-81	*Command Information Program* 20 Oct 89
AR 380-19	*Information Security* 1 Aug 90
AR 380-40	*Policy for Safeguarding and Controlling Communications Security (COMSEC) Material* 22 Oct 90
*AR 385-10	*Army Safety Program* 23 May 88

AR 385-40 *Accident Reporting and Records* 1 Apr 87

AR 500-5 *The Army Mobilization and Operations Planning System (AMOPS)* 4 Jun 86 (to be revised and retitled The Army Mobilization Operations, Planning, and Execution System (AMOPES))

AR 530-1 *Operations Security (OPSEC)* 1 May 91

AR 600-3 The *Army Personnel Proponent System* 18 Sep 89

*AR 600-8 *Military Personnel Management* 1 Oct 89

*AR 600-8-1 *Army Casualty and Memorial Affairs and Line of Duty Investigations* 18 Sep 86 (to be revised and divided into to three ARs: AR 600-8-1 Army Casualty Operations; AR 600-8-4 Line of Duty Investigations; and AR 638-XX Disposition of Remains and Disposition of Personal Effects)

AR 600-8-2 *Suspension of Favorable Personnel Actions (Flags)* 30 Oct 87

*AR 600-8-3 *Unit Postal Operations* 28 Dec 89

AR 600-8-7 *Retirement Services Program* 17 Apr 92

AR 600-8-8 *The Army Sponsorship Program* 1 Jul 93

*AR 600-8-11 *Reassignment* 1 Oct 90

*AR 600-8-14 *Identification Cards, Tags, and Badges* 15 Jul 92

*AR 600-8-19 *Enlisted Promotions and Reductions* 1 Nov 91

*AR 600-8-23 *Standard Installation/Division Personnel System (SIDPERS) Data Base Management* 1 Mar 92

*AR 600-8-101 *Personnel Processing (In-and-Out and Mobilization Processing* 12 Dec 89

AR 600-8-103 *Battalion S1* 16 Sep 91

*AR 600-8-104 *Military Personnel Information Management/Records* 27 Apr 92

*AR 600-8-111 *Wartime Replacement Operations* 13 Aug 93

AR 600-20 *Army Command Policy* 30 Mar 88

AR 600-43 *Conscientious Objection 1 Aug 83*

AR 600-85 *Alcohol and Drug Abuse Prevention and Control Program* 3 Nov 86

*AR 600-200 *Enlisted Personnel Management System* 5 Jul 84

AR 601-100 *Appointment of Commissioned and Warrant Officers in the Regular Army* 15 Aug 81 (to be revised and renumbered AR 600-8-5)

*AR 601-210 *Regular Army and Army Reserve Enlistment Program* 1 Aug 91

*AR 601-280 *Total Army Retention Program* 5 Jul 84 (to be revised and renumbered AR 600-8-16)

*AR 608-1 *Army Community Service Program* 30 Oct 90

AR 608-10 *Child Development Services* 12 Feb 90

*AR 608-18 *The Army Family Advocacy Program* 18 Sep 87

AR 611-101 *Commissioned Officer Classification System* 30 Apr 92

AR 611-201	*Enlisted Career Management Fields and Military Occupational Specialties* 30 Apr 92
AR 612-201	*Processing, Control, and Distribution of Personnel at U.S. Army Reception Battalions and Training Centers* 24 Apr 87
AR 614-30	*Oversea Service* 16 Mar 88
AR 614-100	*Officers Assignment Policies, Details, and Transfers* 17 Sep 90
AR 614-200	*Selection of Enlisted Soldiers for Training and Assignment* Jul 84
AR 623-105	*Officer Evaluation Reporting System* 15 Nov 81 (to be revised and renumbered AR 600-8-18)
AR 623-205	*Noncommissioned Officer Evaluation Reporting System* 31 Jan 92 (to be revised and renumbered AR 600-8-17)
AR 624-100	*Promotion of Officers on Active Duty* 10 Jul 84 (to be revised and renumbered AR 600-8-29)
AR 630-5	*Leaves and Passes* l Ju1 84 (to be revised and renumbered AR 600-8-10)
AR 635-100	*Officer Personnel* l May 89 (to be revised and retitled AR 600-8-24, Officers Transfer and Discharges)
AR 635-200	*Enlisted Personnel* 5 Jul 84 (to be revised and retitled AR 600-8-21, Enlisted Transfer and Discharges)
AR 670-1	*Wear and Appearance of Army Uniforms and Insignia* 1 Sep 92
AR 672-5-1	*Military Awards* 12 Apr 84 (to be revised and renumbered 600-8-22)
AR 672-20	*Incentive Awards* l Jun 93
AR 680-1	*Unit Strength Accounting and Reporting* 31 Oct 85 (to be revised and retitled AR 600-8-6, Personnel Accounting and Strength Reporting)
AR 680-29	*Military Personnel-Organization and Type of Transaction Codes* 1 Mar 89
AR 680-31	*Military Personnel Asset Inventory and Information Reconciliation* 15 Nov 81
AR 690-11	*Civilian Personnel Mobilization Planning and Management* 14 Sep 90
AR 700-84	*Issue and Sale of Personal Clothing* 28 Feb 92
*AR 930-4	*Army Emergency Relief* 1 Apr 85
*AR 930-5	*American National Red Cross Service Program and Army Utilization* 1 Apr 85

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*DA Pam 600-8-1 *SIDPERS Unit Level Procedures* 1 Aug 86

*DA Pam 600-8-2   *Installation/Division Personnel System (SIDPERS) Personnel Service Center Level Procedures* 1 Aug 86

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DA Pam 600-8-23   *SIDPERS Database Management Procedures* 1 Apr 92

DA Pam 600-41   *Military Personnel Managers Mobilization Handbook* 1 Jan 87

DA Pam 608-43   *A Guide to Family Member Predeployment Briefing* 1 Aug 85

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DA Pam 623-88-1   *Noncommissioned Officer Evaluation Reporting System "In Brief"* 29 Jan 88

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FM 8-21   *Health Service Support in a Communications Zone* 1 Nov 84

FM 8-55   *Planning for Health Service Support* 15 Feb 85

FM 10-27   *General Supply in a Theater of Operations* 2 Nov 84

FM 10-63   *Handling of Deceased Personnel in Theaters of Operations* 28 Feb 86

FM 11-23   *Theater Communications Command* (ARMY) 28 Nov *72*

FM 11-41   *Signal Support: Echelons Corps and Below* 18 Dec 91

FM 11-75   *Battlefield Information Services (BIS)* 12 Apr 93

* FM 12-50   *U.S. Army Bands* 6 Sep 91

FM 14-6   *Comptroller/Finance Services in Theaters of Operations (KeyStone)* 10 Sep 81

FM 14-7   *Finance Operations* 9 Oct 89

FM 16-1   *Religious Support Doctrine: The Chaplain and Chaplain Assistant* 27 Nov 89

FM 19-1   *Military Police Support for the Airland Battle* 23 May 88

FM 19-40   *Enemy Prisoners of War, Civilian Internees and Detained Persons* 27 Feb 76

FM 22-9   *Soldier Performance in Continuous Operations* 12 Dec 91

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FM 27-1   *Legal Guide for Commanders* 13 Jan 92

FM 34-130   *Intelligence Preparation of the Battlefield* 23 May 89

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FM 46-1 *Public Affairs Operations* 23 Jul *92*
FM 54-23 *Materiel Management Center, Corps Support Command* 28 Dec 84
FM 54-40 *Area Support Group* 29 Jul 87
FM 55-1 *Army Transportation Services in a Theater of Operations* 30 Nov 84
* FM 55-10 *Movement Control in a Theater of Operations* 8 Dec 92
FM 55-40 *Army Combat Service Support Air Transport Operations* 15 Jul 71
FM 63-1 *Combat Service Support Operations - Support Battalions and Squadrons, Separate Brigades and Armored Cavalry Regement* 30 Sep 83
FM 63-2 *Division Support Command - Armored Infantry, and Mechanized Infantry Divisions* 20 May 91
FM 63-3 *Combat Service Support Operations - Corps (How to Support* 24 Aug 83
FM 63-4 *Combat Service Support Operations - Theater Army Area Command* 24 Sep 84
FM 71-100 *Division Operations* 16 Jun 90
* FM 90-12 *Base Defense Multiservice Procedures For Defense of a Joint Base* 2 Oct 89
* FM 90-14 *Rear Battle* 10 Jun 85
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*FM 100-10 *Combat Service Support* 18 Feb 88
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*FM 100-17 *Mobilization, Deployment, Redeployment, Demobilization* 28 Oct 92
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*FM 101-5 *Staff Organization and Operations* 25 May 84
*FM 101-5-1 *Operational Terms and Symbols* 21 Oct 85
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TC 12-17 *Adjutant's Call, The S1 Handbook* 17 Mar 92
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TC 21-7 *Understanding Your LES and Money Management* 14 Dec 92
TC 27-10-2 *Prisoners of War* 17 Sep 91

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       Airland Battlefield* 4 Apr 86
TRADOC Pam 525-54 *US Army Operational Concept for Personnel and Administration on
       the AirLand Battlefield* 8 Aug 86

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DoD 1400.25-M   *"Civilian Personnel Manual (CPM)"* 30 Jul 78
*DoD 4525.6-M   *"DoD Postal Manual, Volume I: Military Post Office Operating
       Procedures,"* December 1987; and Volume II: *Mail Handling and
       Delivery Procedures for Military Post Office, Mailrooms, Postal Service
       Centers"* Feb 87
DoD 4525.6-C   *DoD Postal Supply and Equipment Catalog* Apr 90
DoD 4525.6-L-1   *Military Post Office Location List (MPOLL)* 1 Feb 90
DoD 4525.6-L-2   *Military Post Office Mail Distribution Scheme (MPOMDS)* 1 May 84
DoD 4525.6 STD   *Transit Time Information Standard System for Military Mail* 1 Apr 83
DoD 4525.8-M   *DoD Official Mail Manual* Jul 87
DoD 5025.1-1   *DoD Directives System Annual Index 2* Jan *92*
DoD Directive 1200.7   *"Screening the Ready Reserve"*
*DoD Directive 1404.10   *"Emergency-Essential (E-E) DoD U.S. Citizen Civilian
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DoD Directive 1400.31   *"DoD Civilian Work Force Contingency and Emergency
       Planning and Execution (Draft)"*
DoD Directive 3025.14   *"Noncombatant Evacuation Operations"*
*DoD Directive 4525.6   *Single Manager for Military Postal Service (MPS)*
DoD Directive 5128.1   *Assistant Secretary of Defense (Production and Logistics)*
DoD Directive 5200.33   *Defense Courier Service*
DoD Directive 4410.6   *Uniform Materiel Movement and Issue Priority System*
DoD Directive 4000.19   *Interstices, Interdepartmental, and Interagency Support*
DoD Directive 8320.1   *DoD Data Administration*
DoD Directive 8910.1   *Management and Control of Information Requirements*
DoD Instruction 1000.1   *"ldentity Cards Required by the Geneva Convention"*
DoD Instruction 1444.2   *"Consolidiztion of Automated Civilian Personnel Records"*

STATUTES

Title II, Section 2311 (a) of Public Law 96-465, *"Foreign Service Act of 1984"*
Title 10   *United States Code, Armed Forces*
Title 31   *United States Code, Money and Finance*
Title 39   *United States Code, Postal Service*
Title 49   *United States Code, Transportation*

Title *32*   *Code of Federal Regulations, Armed Forces*
Title 39   *Code of Federal Regulations, Postal Service*
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JOINT AND MULTISERVICE PUBLICATIONS

AFSC Pub 1   *The Joint Staff Officer's Guide* 1991
Joint Pub 1.02   *Dictionary of Military and Associated Terms* 1 Jun 89
Joint Pub 4.0   *Doctrine for Logistical Support of Joint Operations* 25 Sep 92
United States Postal Service Transportation Handbook Series T-7
                     Handling, Dispatching, and Transporting Military Mail by Air

READINGS RECOMMENDED
These sources contain relevant supplemental information.

Soldier Training Publications (STP)

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STP 12-71L12-SM-TG   *Soldiers's Manual, Skill Level 1/2 and Trainer's Guide, MOS 71L* 28 Ju1 93
STP 12-71L35-SM-TG   *Soldiers's Manual, Skill Level 3/4/5 and Trainer's Guide, MOS 71L* 15 Nov 91
STP 12-75BCDEFZ35-SM-TG   *Soldiers's Manual Trainer's Guide, MOS 75BCDEFZ, Skill Level 3-5* 12 Nov 92
STP 12-75B12-SM   *Soldiers's Manual, Personnel Administration Specialist, MOS 75B Skill Level 1/2* 13 Ju1 92
STP 12-75C12-SM   *Soldiers's Manual, Personnel Management Specialist, MOS 75C Skill Level 1/2* 13 Ju1 92
STP 12-75D12-SM   *Soldiers's Manual, Personnel Records Specialist, MOS 75D Skill Level 1/2* 13 Ju1 92
STP 12-75E12-SM   *Soldiers's Manual, Personnel Actions Specialist, MOS 75E Skill Level 1/2* 13 Ju1 92
STP 12-75F12-SM   *Soldiers's Manual, Personnel Information Systems Management Actions Specialist, MOS 75E Skill Level 1/2* 13 Ju1 92
STP 21-1-SMCT   *Soldier's Manual of Common Tasks SL 1* 1 Oct 90
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STP 21-I-MQS   *Military Qualification Standards I, Manual of Common Tasks (Precommissioning Requirements* 31 May 90
STP 21-II-MQS   *Military Qualification Standards II, Manual of* Common *Tasks for Lieutenants and Captains* 31 Jan 91
STP 21-III-MQS   *Military Qualification Standards III, Manual of Common Tasks for Majors and Lieutenants Colonels* (to be published)

PROJECTED PUBLICATIONS

Projected publications are sources of additional information that are scheduled for printing but are not yet available. Upon print, they will be distributed automatically via pinpoint distribution. They may not be obtained from the USA AG Publications Center until indexed in DA Pam 25-30.

AR 600-8-1   *Army Casualty Operations*
AR 600-8-4   *Line of Duty Investigations*
AR 600-8-5   *Officer Procurement*
AR 600-8-6   *Personnel Accounting and Strength Reporting*
AR 600-8-10   *Leaves and Passes*
AR 600-8-13   *Transition Processing*
AR 600-8-15   *Officer/Enlisted Personnel Management*
AR 600-8-16   *Total Army Retention (Reenlistment)*
AR 600-8-17   *Noncommissioned Officer Evaluations*
AR 600-8-18   *Officer Evaluations*
AR 600-8-21   *Enlisted Transfers/Discharges*
AR 600-8-22   *Awards and Decorations*
AR 600-8-24   *Officer Transfers/Discharges*
AR 600-8-29   *Officer Promotions*
AR 600-8-108   *Trainee Student Support*
AR 638-XX   *Disposition of Remains and Disposition of Personal Effects*

FM 100-8   *Combined Army Operations*
FM 100-22   *Installation Management*
FM 100-23   *Peace Operations*